



February 2018

LIVESTOCK SUPPLIER CERTIFICATION REQUIREMENT

The awardee must obtain from the suppliers of all livestock¹ procured under this award a Livestock Supplier Certificate which attests to the following:

1. Each animal was born and raised in:
 - a. [District or province corresponding to area of project implementation] of [Country] , or
 - b. [Exporting country] , imported in accordance with procedures and regulations defined by [Competent importing national authority] , and is bearing permanent identification as listed in Table A.
2. The supplying agent has provided at least one verifiable reference² of supplying healthy and productive livestock.
3. The supplying farm has adequate facilities, is sanitary, and keeps adequate records to allow for back-tracing.
4. The animals have been transported in a safe, humane manner in a properly ventilated vehicle allowing them to arrive at distribution points in good physical condition.
5. Each animal is accompanied by documentation verifying birth date and parentage.
6. Each animal is accompanied by vaccination records against diseases endemic to the project area, including with [List each vaccine name and manufacturer] .
7. Each animal has been examined by a competent animal health professional and is
 - a. Healthy and free from chronic disease,
 - b. Free from OIE priority diseases (www.oie.org) endemic to [Area of project implementation] , including [List all relevant diseases] ,
 - c. Productive³, and
 - d. Capable of breeding and reproduction.

Table A: List every imported animal individually (expand table as necessary)

Species	Breed	Sex	Type of Permanent Identification ⁴	Permanent Identification Number

The Livestock Supplier Certificate must be prepared under the letterhead of the supplying agent.

The verifiable reference (b), documentation of birth date and parentage (e), and vaccination records (f) must be attached to the Livestock Supplier Certificate.

The documents provided under this provision must be available in English for audit purposes.

If awardee cannot obtain a Livestock Supplier Certificate with verifiable reference, documentation of birth date and parentage, and/or vaccination certificate, awardee assumes responsibility for ensuring livestock parentage, health, productivity, and reproductive status, and must document their files to indicate what quality assurance practices were followed in lieu. This may include but is not limited to:

- Physical examination of each animal prior to shipment and/or upon receipt by a qualified animal health professional,
- Physical examination of transport equipment prior to shipment and/or upon receipt,
- Examination of each imported animal by competent national authority,
- Quarantine upon receipt equivalent to all disease latency periods for diseases endemic to area of origin and area of project implementation,
- Vaccination and/or treatment of each animal by awardee.

Records of these steps must be maintained in the event that USAID/OFDA wishes to review them. Either the intent to purchase certified animals or a list of quality assurance practices must be explicitly detailed in a proposal submission.

¹ Livestock include sheep, goats, cattle, buffalo, yak, swine, camelids (camels, llamas, alpacas, vicuñas), equids (donkeys, horses, mules), poultry (e.g. chickens, ducks, geese, turkeys, quail), bees, fish, molluscs, and micro-stock (e.g. rabbits, guinea pigs, grass cutters).

² A verifiable reference is a certificate from a competent government authority, or letter from a previous NGO/PIO client with full contact information including

1. Organization name
2. Individual contact name
3. Phone number
4. Email address
5. Website, and
6. Full physical address.

³ Productive is defined as producing or able to produce the intended products (e.g. milk, meat, offspring, hair, wool, hides, honey, wax, eggs).

⁴ Cattle should have freeze brands on the lower leg or hot brands where necessary supplemented with ear tags. Sheep and goats should have ear tattoos and/or tail web tattoos.